



Bethany Lutheran Child Development Center

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www.bethanycdc.net

Discipline and Guidance Policy • Insurance Verification Notification

CHILD'S NAME _____ CLASS _____

Discipline and Guidance Policy

- Discipline must be:
 1. Individualized and consistent for each child;
 2. Appropriate to the child's level of understanding; and
 3. Directed toward teaching the child acceptable behavior and self-control.
- A caregiver may only use positive methods of discipline and guidance that encourage self-esteem, self-control, and self-direction, which include at least the following:
 1. Using praise and encouragement of good behavior instead of focusing only upon unacceptable behavior;
 2. Reminding a child of behavior expectations daily by using clear, positive statements;
 3. Redirecting behavior using positive statements; and
 4. Using brief supervised separation or time out from the group, when appropriate for the child's age and development, which is limited to no more than one minute per year of the child's age.
- There must be no harsh, cruel, or unusual treatment of any child. The following types of discipline and guidance are prohibited:
 1. Corporal punishment or threats of corporal punishment;
 2. Punishment associated with food, naps, or toilet training;
 3. Pinching, shaking, or biting a child;
 4. Hitting a child with a hand or instrument;
 5. Putting anything in or on a child's mouth;
 6. Humiliating, ridiculing, rejecting, or yelling at a child;
 7. Subjecting a child to harsh, abusive, or profane language;
 8. Placing a child in a locked or dark room, bathroom, or closet with the door closed; and
 9. Requiring a child to remain silent or inactive for inappropriately long periods of time for the child's age.

Texas Administrative Code, Title 40, Chapters 746 and 747, Subchapters L, Discipline and Guidance TDPRS-CCL 06/02/03

I acknowledge receipt of this discipline and guidance policy.

_____ Signature	_____ Date
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Insurance Verification Notification

Bethany Lutheran Child Development Center maintains liability insurance coverage in excess of the \$300,000.00 amount for each occurrence of negligence that is required by Section 42.0491 of the Human Resources Code for the State of Texas.

The center is covered under Policy No: 0119288-02-875591 for Bethany Lutheran Church through Church Mutual Insurance Company, 3000 Schuster Lane, Merrill, Wisconsin 54452. If you have any questions concerning this insurance please notify the director.

I acknowledge receipt of this notice informing me of insurance liability coverage at Bethany Lutheran Child Development Center.

_____ Signature	_____ Date
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